Reporting Verbs – Worksheet 1 – ANSWERS

✏️ Exercise 1: Gap-Fill (Choosing the Correct Reporting Verb & Structure) – Answers

1. **She offered to help** me with my homework.
   → *"Offer" is followed by "to-infinitive".*

2. **He admitted taking** the money from the drawer.
   → *"Admit" is followed by verb-ing (or a perfect gerund: "having taken").*

3. **The teacher suggested that we should submit** our assignments on time.
   → *"Suggest" takes a "that-clause" or verb-ing: "suggested submitting".*

4. **He apologised for forgetting** our anniversary.
   → *"Apologise" is followed by "for + verb-ing".*

5. **The lawyer advised her to stay** silent until she spoke to a solicitor.
   → *"Advise" takes "object + to-infinitive".*

6. **He denied that he had already given** me the correct documents.
   → *"Deny" can take "that-clause" or verb-ing: "denied giving".*

7. **The security guard warned them not to enter** the restricted area.
   → *"Warn" takes "object + not + to-infinitive".*

8. **She reminded me to call** her before the meeting.
   → *"Remind" takes "object + to-infinitive".*

9. **I encouraged him to take** a break because he was exhausted.
   → *"Encourage" takes "object + to-infinitive".*

10. **They promised to lower** the price if we bought two.
    → *"Promise" is followed by "to-infinitive".*

📌 Explanation:

- **Verb + to-infinitive** → *offer, promise, refuse, agree, decide*
- **Verb + object + to-infinitive** → *advise, remind, encourage, warn*
- **Verb + (that) clause** → *suggest, explain, deny, insist*
- **Verb + preposition + verb-ing** → *apologise for, admit to, complain about*

✅ Exercise 2: Error Correction (Fixing Mistakes in Reporting Verbs) – Answers

1. ❌ **He suggested me to apply** for the job.
   ✅ **He suggested that I apply/ applying** for the job.
   → *"Suggest" does not take "object + to-infinitive". Use a "that-clause" or verb-ing: "suggested applying".*

2. ❌ **She encouraged that I take** the exam.
   ✅ **She encouraged me to take** the exam.
   → *"Encourage" takes "object + to-infinitive".*

3. ❌ **He apologised to tell** me the wrong information.
   ✅ **He apologised for telling** me the wrong information.
   → *"Apologise" is followed by "for + verb-ing".*

4. ❌ **They explained me that** they had missed the flight.
   ✅ **They explained that they had missed** the flight.
   → *"Explain" does not take an indirect object.*

5. ❌ **I insisted him to take** the medicine.
   ✅ **I insisted that he take** the medicine.
   → *"Insist" does not take "object + to-infinitive". Use a "that-clause".*

6. ❌ **She promised that she call** me later.
   ✅ **She promised that she would call/ to call** me later.
   → *"Promise" in reported speech shifts tenses ("will" → "would").*

7. ❌ **He regretted to tell** his boss about the mistake.
   ✅ **He regretted telling** his boss about the mistake.
   → *"Regret" is followed by verb-ing unless used before "to say/inform".*

8. ❌ **The doctor advised me that drink** more water.
   ✅ **The doctor advised me to drink** more water.
   → *"Advise" takes "object + to-infinitive".*

9. ❌ **She denied to take** my phone.
   ✅ **She denied taking** my phone.
   → *"Deny" is followed by verb-ing.*

10. ❌ **They reminded that I need** to bring my passport.
    ✅ **They reminded me to bring** my passport.
    → *"Remind" takes "object + to-infinitive".*

📌 **Explanation:**

- **Verbs like "suggest", "insist", "explain"** do **not** take an object before "that-clause".
- **Verbs like "encourage", "remind", "advise", "warn"** require an **object + to-infinitive**.
- **"Apologise for", "deny", "regret"** take **verb-ing**.
- **Tense changes occur in reported speech** ("will" → "would").