

Reported Speech – Worksheet 2 - ANSWERS

Exercise 1: Conversation (Using Reported Speech) – Answers

- ◆ **Liam:** I had a terrible day at work!
- ◆ **Emma:** What happened?
- ◆ **Liam:** My boss told me, "**You need to work faster.**"
- ◆ **Emma:** Oh no! So your boss told you that I **needed to work faster.**

- ◆ **Liam:** Yeah, and then my colleague asked me, "**Did you send the email?**"
- ◆ **Emma:** What did you say?
- ◆ **Liam:** I told him, "**I forgot, but I'll do it now.**"
- ◆ **Emma:** So you told him that **you had forgotten but you would do it then.**

- ◆ **Liam:** Exactly! And then another colleague asked, "**Can you help me with this report?**"
- ◆ **Emma:** So he asked if **you could help him with the report.**

- ◆ **Liam:** Yes, but I was so stressed. Then, at lunch, my friend said, "**Let's go get some food.**"
- ◆ **Emma:** So your friend suggested **going to get some food.**

Explanation:

- "Need" → "needed" (past simple shift).
- "Did you send" → "if I had sent" (question structure changes).
- "Can" → "could" (modal shift).
- "Let's" → "suggested + gerund" (suggestions change form).

Exercise 2: Sentence Transformation (Reporting Different Types of Speech) – Answers

1. **She said that she didn't like** cold weather.
2. **They told me that they were going** to the beach **the next day.**
3. **He asked where the nearest train station was.**
4. **She told us that we should try** the new restaurant in town.
5. **The teacher said to be quiet during the exam.**
6. **The passenger asked if I could help** him with his suitcase.
7. **He said that he had never seen** such a beautiful sunset.
8. **She asked what time the bus left.**

9. **He told me not to forget** to call him when I arrived.

10. **She said that her parents would visit** the following week.

Explanation:

- **Statements:** Shift verb tenses back (e.g., "don't like" → "didn't like").
 - **Questions:** Change word order (e.g., "Where is?" → "where the station was").
 - **Requests/Commands:** Use "asked/told + to-infinitive" (e.g., "Please help me" → "asked me to help").
 - **Suggestions:** Use "suggested + gerund" (e.g., "Let's go" → "suggested going").
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Key Takeaways for Students

- ✓ **Said, told, and asked follow different patterns** → (*He said that..., He told me that..., He asked if...*)
- ✓ **Tenses shift back in reported speech** → (e.g., "am" → "was", "will" → "would", "can" → "could")
- ✓ **Time expressions change** → ("*yesterday*" → "*the day before*", "*tomorrow*" → "*the next day*")
- ✓ **Question structures change to statement order** → ("*Where is she?*" → "*where she was*")
- ✓ **Commands & requests use "to-infinitives"** → ("*Help me!*" → "*asked me to help*")